

**THE CAPITOL HILL COMMUNITY ASSOCIATION (the "CHCA")
Minutes of the Meeting of the Board of Directors (the "Board")
February 21, 2019, at 7:30 P.M. (Calgary time)**



Attendance (Directors):

Jessica Lajoie
Mavis Sew
Cam Collingwood
Jeri-lyn Zbytnuik
Aarthie Fernando
Jason Schultz
Maria Castillo Stone

Regrets:

Janet Ogden
Jarvis Schmid
Owen McHugh

Guests:

At the request of Board, the following guest of the Capitol Hill Community Association (the "CHCA") were also in attendance:

Mr. Ian, Community member (14th st and 23rd Ave NW)
Tricia Hamilton, Community Garden Lead
Catherine Gulinao, Neighbourhood Partnership Coordinator

Ms. Lajoie, as President of the CHCA and acting as chair of the meeting, called the meeting to order.

Ms. Fernando as Secretary of the CHCA, acted as Secretary of the meeting. Quorum being present, the meeting was declared to be duly called and constituted business.

A. APPROVAL OF MINUTES

The minutes of the meeting of the Board held on January 17, 2019 were tabled for review and approval. On a motion duly carried, the minutes were duly approved.

B. BOARD APPOINTMENTS

Ms Lajoie motioned to appoint Ms. Hamilton as director of programming. Mr Schultz seconded. The motion was duly approved.

C. GUEST PROPOSAL

Mr. Ian sent an email to Ward councilor Druh Farrell regarding aggressive driving in the neighbourhood. Response from the councilors office was a generic letter. He also contacted the City of Calgary's through 311 service and submitted an online traffic service request form with the Calgary Police. Police service responded to the request and stationed a speed radar unit on 15th street mid-February. Traffic was noticed

moving at or below 50km/hr. Traffic was found cutting through the alleyways to get to 14th street. Mr. Ian dropped letters on his block regarding traffic safety. Neighbours were supportive of traffic calming measures. Mr Ian would like to see speed reduced to 30km/hr, double yellows on 14th street or advanced green turn for 14th Street south-bound.

Ms Hamilton presented details of a Fiber arts club that will happen monthly at the community center. Ms. Hamilton proposed hosting a Bee workshop in April. Pricing for the workshop will be based on cost of the workshop. Ms. Hamilton is also looking into a senior's tea event in May.

D. TREASURES REPORT

Mr. Schultz presented the treasures report. Mr Schultz reviewed financial standing as of the end of February 21, 2019. Mr Schultz has reviewed the tax delinquency issues with the auditor.

Mr. Schultz motioned up to \$4,000 for tax filing costs. Ms Zbytnuik seconded the motion. It was resolved that an expenditure of \$4,000 for resolving tax filing is hereby approved.

E. NPC REPORT

Ms Guliano reviewed City of Calgary's lease requirements. Ms Sew working with the Campus board of directors to get campus preschool sub-lease amended.

Ms Guliano updated the board on art program. She presented pricing for the course based on review of art programs provided by other organizations. She invited the community associations to set-up a table to present programs and events at Capitol Hill during the North Hill Tradeshow (March 2nd 10am -2pm).

F. PLANNING AND DEVELOPMENT

Mr Collingwood updated the board on the Traffic safety open house. He suggested continuing with the strategy of using regular channels: 311, letters to the Ward councilor, online TSR form. Ms Zybutnuik who was present at the open house, mentioned discussions on a coordinated community effort.

G. EVENTS

Ms. Sew motioned up to \$500 for Comedy night on February 15th, 2019. Ms. Fernando seconded the motion. **It was resolved that an expenditure of \$500 for Comedy Night is hereby approved.**

H. FACILITY MANAGEMENT

Ms Lajoie met with FCC on energy efficiency initiatives for the building.

I. 2018 STRATEGY SESSION RESULTS

Ms Castillo-Stone presented Capitol Hill's new website. The website has had over 370 unique new visits. Visitors spent the most time on the Blog section. Ms Castillo-stone suggested creating awareness of Micro-grant and pedestrian safety on the blog.

Ms. Zbytnuik suggested the board investigate TD parks grant for an event in the community park.

Ms. Zbytnuik presented policy and application guidelines for micro-grants. CHCA micro-grants are meant to fund new initiatives. Grants of \$100 to \$500 will be awarded. Ms Zybutnik motioned to approve micro-

grant policy and procedure. Following discussion, Mr. Schultz seconded the motion. The motion was duly approved.

J. NEW BUSINESS

Ms Lajoie motioned to remove Ms. Ogden from the board. Mr. Schultz seconded the motion. The motion was duly passed.

Ms Lajoie motioned to approve the abuse prevention protocol as presented by Tool Peete Insurance. Following discussion, the motion was seconded by Ms. Sew. The motion was duly passed.

K. NEXT MEETING

The next meeting of the Board was set for Thursday March 21, 2019.

On motion duly made and seconded, the Board meeting was then terminated.

Jessica Lajoie

President

Aarthie Fernando

Secretary